



Security Awareness Training Package

Packaged Specifically for Your Company's Policies, Procedures, Code of Ethics and Employees

Keep all levels of your staff from the Board Room to the Stock Room up to date on your Security Awareness critical issues

Security awareness training is a critical part of standard operating policy and procedures for businesses of all sizes. Nearly every company today, large or small, deploys computer systems, applications, and networks to enable their business. Physical, Technical and Administrative Security controls are put in place to manage threats to facilities, systems and information to ensure an acceptable level of confidentiality, integrity, and availability (CIA) yet documented evidence continues to show breaches in security due to lack of awareness.

A Real and Present Danger

A recent survey of taxi drivers in several major business centers worldwide found that executives leaving the office typically have a laptop, PDA, Smartphone, or all three but may not always return with them.

“London taxi passengers were most forgetful. They left more than 60,000 mobile phones, 5,500 PDAs and 4,500 laptops in the back of cabs over one six month period.”

It's just like the song by Country Singer Dierks Bently; “What was I thinking?”

Whether you're getting your tailgate peppered, or motivated by corporate due

diligence, regulatory compliance or good business practice, it's critical that you maintain constant Security Awareness Training and controls for all of your employees.

Security Awareness Training

Spohn's Security Awareness Training Package is comprehensive and customized to your organization's needs. Our proven model of Analyze, Design, Implement and Evaluate is used to ensure your requirements are met at every step of the process and your employees receive relevant, up-to-date information. See Table 1 for a complete listing of the curriculum.

Training packages can be designed to fit your needs and your audience. Choose from web-based or classroom training and audience levels. See Table 2 for options and examples.

Evaluating the Return on Your Investment

Spohn also provides training evaluation measured through our web-based Training Evaluation portal.

- **Level 1 Evaluation - Reaction** - Participants provide their level of satisfaction at the end of the course.
- **Level 2 Evaluation - Learning** - Participants demonstrate the knowledge learned during the course through a pre-test taken before the course and a post test taken after completing the course.

Benefits

- **Customized content packaged specifically for Your Company**
- **All levels of your staff kept updated on Security Awareness critical issues**
- **Know the Risks and Threats to help reduce loss**

Table 1: At a minimum, the Security Awareness Training package includes the following:

Security Awareness Training Package Curriculum		
<p>Introduction (M/E)</p> <ul style="list-style-type: none"> About Your Instructor Description, Outline & Objectives Introductions Housekeeping Pre-Test <p>Chapter 1 – Company Specific (M/E)</p> <ul style="list-style-type: none"> Your company logo and training template (if requested) Your policies and procedures Your code of conduct and ethics Your expectations after completion <p>Chapter 2 – Purpose of Security Awareness (M/E)</p> <ul style="list-style-type: none"> Why Security is Important Protecting Your Company Protecting Yourself <p>Chapter 3 – Access Controls & Security (M/E)</p> <ul style="list-style-type: none"> User Identification / Authentication Authorization Access Controls Integrity Validation Controls Audit Trail Mechanisms Confidentiality Controls Public Access Controls 	<p>Chapter 4 – Hacker Attacks (M/E)</p> <ul style="list-style-type: none"> 3 Types of security threats 9 Sources of vulnerabilities 5 steps in the anatomy of an attack <p>Chapter 5 - Social Engineering (M/E)</p> <ul style="list-style-type: none"> Target and attack On-Line social engineering Persuasion Reverse social engineering Dumpster diving Physical access Spotting a social eng. attack Responding to an attack <p>Chapter 6 – Identity Theft (M/E)</p> <ul style="list-style-type: none"> What is Identity Theft Tips on Protecting Yourself Critical Info.on Limiting Damage <p>Chapter 7 – Countering Vulnerabilities (M)</p> <ul style="list-style-type: none"> Top 10 practices for countering vulnerabilities 60 questions to ask yourself <p>Chapter 8 – Reducing Your Internet & Perimeter Risk (M)</p> <ul style="list-style-type: none"> Top 10 (11) Ways to Reduce Your Risk Signs you’ve been compromised 	<p>Chapter 9 - Network Security Safeguards (M/E)</p> <ul style="list-style-type: none"> Firewalls Proxy Servers Access Control Lists Virtual Private Networks Intrusion Detection Systems <p>Chapter 10 – Mobile and Remote Computing Security (M/E)</p> <ul style="list-style-type: none"> Lax approach to mobile security Top 6 threats to safety and security mobile workers Beware when riding in a taxi Crime prevention for mobile workers 7 key items for securing remote access devices Mobile Device Sec. Policy Recs <p>Chapter 11 – Do’s & Don’ts After an Attack (M/E)</p> <ul style="list-style-type: none"> Incident Reporting Guidelines What to do after an attack What NOT to do after an attack Identifying and Reporting Incidents CERT@ Coordination Center Post Test Course Evaluation Completion Certificate if Post Test passed

Features

■ Training Options

1. Instructor-led Classroom Training
2. Instructor-led Web-based Training

■ Audience Options - From Board Room to Stock Room

1. Directors, Upper/Middle Management, Supervision
2. Employees

Spohn’s Security Awareness Training Package is tailored to your company to improve security awareness.

For further information please contact our corporate office at 512.685.1000

Table 2: Packaging and SKU Options

	Packages	SKU SA	Packages	SKU SA
Audience & Content	BoD, Upper/Middle Mgmt., Spvr. All Chapters	1	Employees All Chapters (Except 7-9)	2
Classroom Training	1-Day IL-Classroom	3	.5 Day IL-Classroom	4
Web-based Training	3 2-hr IL-Web-based Sessions	5	2 2-hr IL-Web-based Sessions	6

2: Instructor T&E will also be added for each class where travel is necessary.

Package SKU Examples

Pkg 1 – SKU: SA13 – IL Class for Upper/Middle Managers that we teach live for 1-day

Pkg 3 – SKU: SA26 – IL-WB class for Employees that we teach for 2 2-hr sessions.

Pkg 2 – SKU: SA15 – IL-WB Class for Upper/Middle Managers that we teach for 3 2-hr sessions.

Pkg 4 – SKU: SA26 – IL class for Employees that we teach for .5-day